



Khulna University  
Khulna  
Office of the Registrar  
Establishment-02

**Record Number:** 37.01.4701.000.107.70.0004.24.90

**Date:** 27/04/2026

### Office Order

In exercise of the power entrusted by the Concerned office Order (Memo No.30.069.025.06.00.003.2011-144 (500) dated 19-06-2011 A.D. and 05-03-1418 B.E) issued from the Honourable Prime Minister's Office, Government of the People's Republic of Bangladesh, Shaila Siddiqua, Assistant Professor, Biotechnology and Genetic Engineering Discipline in Khulna University, Khulna, Bangladesh, has been granted earned leave for a period of 32 (thirty two) days with effect from June 07, 2026 to July 08, 2026 with full average pay and GO of total period of 39 (thirty nine) days with effect from June 01, 2026 to July 08, 2026 (01-06-2026 to 06-06-2026 Eid-ul-Azaha and Weekly vacation) to visit different places of religious and historical interest in Thailand. The Government of Bangladesh or the Khulna University authority will have no financial obligation in this connection with her going abroad. She will be temporarily released from her duties at the University from the afternoon May 31, 2026.

This Office Order has been issued with the approval of the authority.



27-04-2026

Professor Dr. S M Mahbubur Rahman  
Registrar (In-Charge)

**Record Number:** 37.01.4701.000.107.70.0004.24.90/1 (13)

**Date:** 27/04/2026

### Copy for Kind Information and Necessary Action (Not in the order of seniority):

- ১। Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka.
- ২। Secretary, Ministry of Home Affairs, Government of the People's Republic of Bangladesh, Dhaka..
- ৩। Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.
- ৪। Dean, School of Life Sciences, Khulna University.
- ৫। Head of Discipline, Biotechnology and Genetic Engineering, Khulna University.
- ৬। Director General, Passport and Immigration, Government of the People's Republic of Bangladesh, Dhaka.
- ৭। General Manager, Foreign Exchange Policy Department, Head Office, Bangladesh Bank, Dhaka.
- ৮। Director/Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
- ৯। Director, ICT Cell, Khulna University (Request to upload the study leave on KU Webside).
- ১০। Director (Finance & Accounts), Office of the Director (Finance & Accounts), Khulna University.
- ১১। Shaila Siddiqua, Assistant Professor, Biotechnology and Genetic Engineering Discipline, Khulna University, Khulna.
- ১২। Secretary to Vice Chancellor, Office of the Vice-Chancellor, Khulna University.
- ১৩। Secretary to the Pro-Vice Chancellor & Assistant Registrar, Office of the Pro VC, Khulna University.



A handwritten signature in black ink, appearing to be 'Mohammad Golzer Hossain', written over a horizontal line.

28-04-2026

Mohammad Golzer Hossain  
Deputy Registrar (Establishment-2)